



CATTERALL & WRIGHT | CONSULTING ENGINEERS

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Title: Civil Technologist
Department: Land Group or Survey Division

Position

Catterall & Wright has opportunities open for Technologists to support Civil Infrastructure projects within Saskatchewan. This role is responsible for assisting with administration and management of projects, which will include travel to various sites and projects providing field assistance and resident engineering services during the busy construction season. This is a great opportunity for a dedicated individual who enjoys working outdoors while gaining hands-on experience in the field of construction & engineering.

Key Focuses

- Adaptable, dependable and can demonstrate initiative.
- Team player, who can also work independently.
- Honest and reliable with a sense of practical awareness.
- Delivers quality work on time and in an efficient manner.
- Williness to travel and able to work out of town as needed.
- Appreciates outdoor work in all types of terrain and conditions.

Core Responsibilities

- Perform construction or site inspections to ensure compliance with specifications and provide project status and progress updates.
- Provide resident engineering services on-site if required.
- Assist with administering and managing construction contracts, progress certificates and progress payments.
- Coordinate, schedule, attend meetings, take minutes and distribute as required (meetings could be inhouse/internal, client, contractor, project, etc.).
- Assist with topographic surveys, construction layout surveys and record surveys for water, sewer, roadways and earth moving projects using GPS, rod & level or total station.
- Maintain complete and accurate field notes.
- Complete site observations.
- Read and understand project scope, specifications and drawings.
- Provide support to Surveyors, Project Managers, Engineers, and design team.
- Attend relevant training seminars.
- Assist with office requirements as required (filing, photocopying, scanning, etc.).

Who We Are Looking For

- Working to complete a Civil or Geomatics Engineering Technology diploma or a Civil Technician certificate.
- Relevant field and survey experience is beneficial.
- Displays reliable and trustworthy presence and strong work ethic.
- Treats all information and materials confidentially.
- Effectively manages time and can tend to several projects concurrently.
- Ability to be organized, work quickly and accurately under pressure with particular attention to detail and accuracy of field notes.
- Strong interpersonal, customer service and communication skills (verbal & written).
- Confident with computer programs and fluent with basic math skills.
- Maintains practical and professional demeanour in difficult and stressful situations.
- Ability to work outside in any weather conditions.
- Strong awareness of health and safety and possess a safety-conscious attitude.
- Must be willing to travel and work out of town (expenses will be paid for this occurrence).
- Must have a reliable vehicle for work and maintain a valid Saskatchewan Drivers License and insurance.
- Satisfactory clearance on Drivers Abstracts, Drug Test and/or proof of COVID-19 vaccinations when deemed necessary. Please Note: Many of the sites/projects we work on require proof of COVID-19 vaccinations. Prospective employees will not be asked to disclose their vaccination status and only successful candidates will be asked to provide proof of vaccination prior to starting work.
- Physically active with the capability of regularly lifting or moving up to 50 lbs.

Who are we?

Catterall & Wright is a locally owned partnership located in Saskatoon providing practical and reliable consulting services since 1965. Our key services include:

- Municipal Infrastructure
- Private land development
- Transportation & Planning
- Commercial Development
- Project Management
- Surveying
- Professional planning services
- Feasibility reports

We aspire to be THE most respected and trusted municipal engineering firm in our industry. We partner with our clients to deliver the right solution by understanding their needs and adding value to each project. We provide local knowledge and value-added solutions that enable clients to achieve their vision, ensuring continuity of services through practical, cost-effective designs.

Why Join Catterall & Wright?

Catterall & Wright has an inclusive and welcoming team atmosphere with many resources and supports to develop new team members, including job training, mentoring and coaching. Our full-time permanent employees enjoy the work-life balance, remote working options, paid sick and personal time program, RRSP plan, great group benefits coverage with Extended Health, Vision Care, Dental Care, Disability insurance, Life insurance, Accidental Death & Dismemberment (AD&D), Long Term Disability (LTD), Health & Wellness Spending Accounts (HSA/WSA), Employee & Family Assistance Program (EFAP), on site parking, bonus pay, learning and development programs, and an active social committee.

Cell phone, meals, mileage and expenses for accommodations will be compensated when required

How to apply!

Interested applicants should submit cover letter and resume by email to resumes@cwce.ca. Subject line must reference "Civil Technologist".

Thank you to everyone who applies; however, only selected candidates will be contacted.

Offers of employment may require satisfactory Security Background Checks, Reference Checks, Drivers Abstracts, and Drug Testing.

Being fully vaccinated against COVID-19 is a condition of employment for this position and proof of vaccination will be required, with minimal exceptions, unless prohibited by applicable law.

Check out our website or Facebook for more information on who we are! If you're looking for a challenge with valuable experience, this is the place for you.